



November 14, 2014

Mr. Bob Malley
Town of Cape Elizabeth
10 Cooper Drive
Cape Elizabeth, Maine 04107

Dear Bob:

Please allow me to introduce myself as the Little League President. I would like to respectfully request the town's permission to use Cape Elizabeth's sports fields for the upcoming 2015 baseball, softball and t-ball season. Team practices may begin as early as March 25th, with CELL opening day scheduled for the first Saturday in May. The field usage should conclude mid-July when the various league all-star tournaments finish up.

Field usage has been scheduled as follows:

- | | |
|------------------------------|---|
| • T-Ball | Fort Williams (grassy field near stadium field) |
| • A Baseball | Fort Williams (Stadium and Playground Fields) |
| • AA Baseball | Fort Williams (Playground Field) |
| • Minors Softball | Fort Williams; Lower Lions, Plaisted Park |
| • AAA Baseball (9/10) | Lower & Upper Lions Field; Plaisted Park |
| • Majors Baseball & Softball | Upper Lions; Plaisted Park |
| • Juniors & Seniors Baseball | Middle School Field |
| • Juniors & Seniors Softball | Upper Lions; Plaisted & Capano Fields |
| • Extra Practices | Capano |

CELL understands that all fields, with the exception of Ft. Williams & Plaisted Park are shared with school teams. Our league directors of baseball & softball will contact the appropriate school officials to avoid any conflicts.

Please feel free to contact me with any league official business at 782-0727 or tgagne@nasonmechanical.com. You may also forward any correspondence to my residence at 129 Oakhurst Road. Thank you, Bob, for the town's past and continued support of little league in Cape Elizabeth.

Very truly yours,

Todd Gagne
League President



CAPE ELIZABETH HIGH SCHOOL

345 OCEAN HOUSE ROAD
CAPE ELIZABETH, MAINE 04107
TEL. (207) 799-3309
FAX (207) 767-8050

24 September 2014

Mr. Robert Malley
Town of Cape Elizabeth
Public Works Director
Cape Elizabeth Maine 04107

Dear Mr. Malley:

This letter is to officially request the use of Fort Williams Park and grandstand for Cape Elizabeth High School's Class of 2015 Commencement. The graduation service will be held at 1 p.m. Sunday, June 7, 2015. As in past years, we will need some additional time prior to the ceremony for set up (8 a.m.) as well as some time to dismantle the stage after the ceremony. On the 3rd, 4th and 5th of June, we would like to use the area for marching practice between 9:00 and 11:00 a.m.

As always, we appreciate the services that the town provides on graduation day and the time and energies put forth by various individual town employees. Graduation at Fort Williams is a time-honored tradition and allows for parents, alumni, and the town to gather and celebrate the accomplishments of the graduating class.

Sincerely,

Nathan S. Carpenter
Assistant Principal

CC: Jeffrey Shedd
Michael McGovern
Janet Hoskin
Neil Williams



Google

Robert Malley <robert.malley@capeelizabeth.org>

Re: 2015 Family Fun Day Request

1 message

Ted Smith <tsmith02@maine.rr.com>

Mon, Nov 24, 2014 at 9:38 AM

To: Robert Malley <robert.malley@capeelizabeth.org>

Cc: Frank Butterworth <fbutterworth@crossagency.com>, Frank Butterworth <fbutterw@gmail.com>

Bob,

I am writing as Chair of the Family Fun Day Committee to ask that the Advisory Committee reserve the date of June 13th, 2015 for the annual Family Fun Day event.

Thank you

Ted Smith

Family Fun Day Committee Chair***Cape Elizabeth Family Fun Day Committee****207.799.8515*

From: Robert Malley <robert.malley@capeelizabeth.org>**Date:** Mon, 24 Nov 2014 09:16:54 -0500**To:** Ted Smith <tsmith02@maine.rr.com>**Cc:** Frank Butterworth <fbutterw@gmail.com>**Subject:** 2015 Family Fun Day Request

Dear Ted,

Can you (or whoever the chair is this year) send me the written request for the use of the Park for 2015 Family Fun Day? I'm trying to gather the annual use requests for the Fort Williams Advisory Commission before the first of the year.

Have an enjoyable Thanksgiving Holiday!

Bob



January 12, 2016

Bob Malley
Director Public Works
Cape Elizabeth, Maine

Dear Bob,

We were delighted to hold our annual Taste of the Nation Maine event at Fort Williams Park in Cape Elizabeth last June. The venue was incredible and we would be honored to be able to host the event there again on June 28, 2015. In 2014, the event raised nearly \$200,000!

Share Our Strength

A 501c3 non-profit, Share Our Strength and it's No Kid Hungry campaign have been busy building a public/private network designed to end child hunger in Maine and across the United States. The latest numbers show that more than 69,000 children in Maine are food insecure. They live each day not sure when they will get their next nutritious meal. Today's difficult economic environment is making conditions even more challenging. To compound things in Maine the cost of living is higher than the national average and the "rural challenge" increases the pressure to find adequate and affordable nutrition for those in lower income communities.

Share Our Strength hosts culinary events/ programs throughout the year. Funds raised are granted to our selected charitable partners The Good Shepherd Food Bank, The Preble Street Teen Center, The Opportunity Alliance and Cultivating Community and other organizations across the country.

Here is what we are trying to address.

- 1 in 4 children in Maine struggle with hunger – 69,000 children.
- One third of these children who struggle with hunger are likely ineligible for government programs because they are just above the poverty line.
- Maine is the highest ranked state in New England for food insecurity and # 4 in the country for severe childhood food insecurity.

Taste of the Nation

Taste of the Nation is a one-of-a-kind event bringing together the state's best chefs, microbrewers, wine and spirit purveyors to create this unique sellout. The creativity and generosity of Maine's award-

winning culinary community make Taste of the Nation our most successful fundraising event in Maine and a powerful example of commitment. 100% of ticket sales directly support the effort to end childhood hunger in Maine and across the United States. Attendees come to expect the latest creations from Maine's top chefs along with premium wine and spirits, local beers, live entertainment and dancing, along with a top-notch auction. It's a perfect place to explore all the best our culinary community has to offer, and share in the common cause of ending childhood hunger.

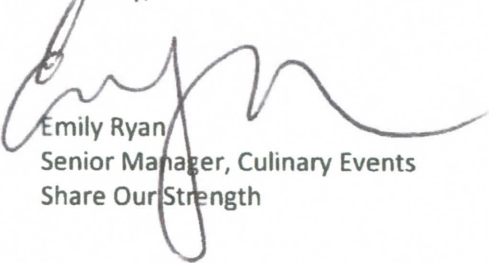
The Taste of the Nation Maine, a sold-out event each of the past five years, features dozens of the state's top chefs. With the support of our chefs and restaurants, sponsors, donors, and attendees, we raised a record amount of money. You will find more information and pictures of the event here on the national website <http://ce.strength.org/portlandme> and on our local Facebook pages [Taste of the Nation: Maine](#) and [Share Our Strength: Maine](#).

The event has grown to include many of the state's top corporations. Their financial, technical and personal support makes the event possible and profitable. Each gives time, treasure and talent to make this an unforgettable event.

Thank you for your consideration in hosting us again. Last year the event was approved for 350 guests and we would like to do the same this year. At this time we are planning on the same tent set up, overall logistics plan, parking program, etc as last year as well. Please let me know if you need any further documentation.

We will order a 5-yard dumpster this year to help with trash and recycling disposal. We will also reserve a larger number of spaces in the VIP lot for park visitors. We also commit to honoring all applicable provisions of the Fort Williams Park Group use policy.

Sincerely,



Emily Ryan
Senior Manager, Culinary Events
Share Our Strength



November 24, 2014

Bob Malley
Town Hall
320 Ocean Hall Road
Cape Elizabeth, Maine 04107

Dear Bob:

Please accept this memo as an official letter of request for permission to use Fort Williams Park once again for the finish of the 18th Annual TD Beach to Beacon 10K Road Race. The race is scheduled for Saturday, August 1, 2015.

We would also wish to reserve Tuesday, July 28th through Friday, July 31st as set up days. We anticipate using the same locations within the park as in the past (lower field, upper field near flag pole and field near gazebo and soccer field for kid's event on Friday night).

In advance, many thanks for your continued support and cooperation.

Kind regards,

Dave McGillivray
Race Director

cc/Dave Weatherbie
cc/Mike Stone
cc/Matt West
cc/Andy Deschenes



Engine Company One

Serving Since 1916
552 Shore Rd
Cape Elizabeth, Maine

Mr. Robert Malley
Cape Elizabeth Public Works
10 Cooper Drive
Cape Elizabeth, Maine 04107

December 20, 2014

Dear Mr. Malley,

Engine Company One of the Cape Elizabeth Fire Department requests the use of Fort Williams Park for our annual Labor Day Weekend Art Show. In addition to artists and craftsmen, we would also like to reserve the right to include live music. This year's show is scheduled for September 6, 2015.

Your continued support of Engine Company One is appreciated. Please feel free to take any necessary action on our behalf to secure these dates. If there are any questions or concerns please let me know.

Sincerely,

Michael Davis
Engine Company One
Cape Elizabeth Fire Department



December 16, 2014

Chair, Fort Williams Advisory Committee

Dear Chair of the Fort Williams Advisory Committee,

I am writing to request the use of Fort Williams Park as the venue for a fundraising event, the Lucy Fund 5K, to be held on Saturday, October 17, 2015.

We held the same event this past October in Fort Williams Park, which was very successful.

I would keep the course similar to the event in 2014, keeping to the pedestrian path within the park, excluding the Cliff Walk, and map a course that loops back to the starting point near the Picnic Shelter. I would coordinate with Public Works Director Bob Malley to confirm the course route in advance of the event.

The 5K would begin at 9am with volunteers setting up beginning at approximately 7:00 am with registration beginning at 8am. We would use the Picnic Shelter for check-in, which would consist of distribution of bibs and t-shirts. We would use the parking near the Picnic Shelter and the soccer fields.

We will have volunteers out on the entire course as we did last year. We will have one water station on the route. We will also have a time gate, which is a timing pad placed on the ground, marked with cones, at the start line, which is also the finish line. Last year we had about 100 participants and I would expect a similarly sized group.

At approximately 10am we would have closing comments, a refreshment table and present age-group winners. I would expect to have everything cleaned up by 11am. We will be responsible for removing all trash off the Park premises at the conclusion of the event.

Last year was a successful event raising over \$13,000. 100% of funds raised go to the Lucy Fund, a donor-designated fund of the National Foundation for Cancer Research (NFCR) to support metastatic breast cancer research. The tax id # for the fund is 04-2531031.

The Fund was established by my sister, Lucy Stanovick, when she was diagnosed with stage IV breast cancer at the age of 42. Her goal was/is to get more attention and research focused on stage IV to make it possible to treat stage IV as a chronic disease rather than a deadly disease. Though Lucy lost her life to this disease in August of 2012, we are committed to carrying forward her mission of the Lucy Fund, as the work is critically important.

Lucy was aware that her efforts would not benefit her, but would impact future generations.

"Lucy's legacy is that everyone can make a difference," said Franklin C. Salisbury, Jr. President of the National Foundation for Cancer Research. "In the face of adversity Lucy summoned the will to cure metastatic breast cancer."

"Knowing from day one that she was on the clock, Lucy turned her efforts toward the impact she could make on generations to come. Her desire to bring about cures was remarkable," said Dr. Danny Welch, Director of the NFCR Center for Metastasis Research at the University of Kansas.

The research supported by the Lucy Fund has provided new insights into the causes and mechanisms of cancer cell metastasis. These discoveries by scientists at the NFCR Center for Metastasis Research have already stimulated prognostic and therapeutic research in other laboratories.

To learn more about the Lucy Fund, go to: www.nfcr.org/lucyfund

I am available to answer any questions you may have either through Bob Malley, or at one of your committee meetings.

I also respectfully request a waiver for any Fort Williams Park usage fee or a reduced fee for what is typically assessed given that we will be paying a rental fee for the Picnic Shelter and the impact on the Park and visitor activities is minimal. We also want to direct as many funds possible to the Lucy Fund.

Thank you in advance for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read 'Beth Elicker', with a stylized, flowing script.

Beth Elicker
207-233-0022

10 Glen Avenue
Cape Elizabeth, ME 04107

December 15, 2014

Robert C. Malley
Director of Public Works
Cape Elizabeth, Me 04107



Dear Mr. Malley,

I am writing to request the use of Fort Williams Park on Sunday, October 18, 2015 for our Making Strides Against Breast Cancer 5K walk. Last year's walk was held at the same location.

Making Strides Against Breast Cancer is a walk that brings the community together to honor those with breast cancer, remember those we have lost, and create a world where no one has to face this disease. The funds raised help people get well, stay well, find cures, and fight back to end breast cancer.

We anticipate approximately 1500 participants to attend this event. Promotion will be through the event website, posters, and local media.

We will need to set up starting around 7:00 AM and clean-up is expected to be done by 2:00 PM. Walk registration will be from approximately 9:00 - 11:00 AM with an 11:00 AM walk start time.

The walk will be about 3 miles in the park. This route is to be determined, but most likely will look like years past and event volunteers will be stationed along the walk route. We request the use of the picnic shelter and electricity to be set up a PA system. We also seek permission to set up a small stage (risers) and will need an area in the park to set up one or two tents and up to six 10x10 canopies for event registration, information, services, etc. Porto-Johns will be rented by the American Cancer Society- the number and location will meet requirements for park use. The American Cancer Society will provide trash bags and receptacles/dumpster and even organizers will remove trash abiding by Carry In- Carry Out policy.

Parking will be needed for about 650-700 cars. Event organizers will provide/post parking signs as needed for park use. Event volunteers will be stationed to help park cars. The American Cancer Society will hire police assistance for the registration area and if needed to assist with parking or walk route.

We have a limited budget for this event and ask that, if possible, some or all of the applicable fees for park use be waived.

Thank you for your consideration of the American Cancer Society's- Making Strides Against Breast Cancer 5K Walk. If you have any question, please contact me at the number below.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Kennedy".

Matt Kennedy
Specialist, Community Events
(207-373-3719
Matt.Kennedy@cancer.org

New England Division

One Bowdoin Mill Island, Suite 300, Topsham, ME 04086-1240 t) 207.373-3700 / 1.800.464.3102 f) 207.725.6680 tty) 866.228.4327
Cancer Information 1.800.ACS.2345 www.cancer.org